

# SCHOLARSHIPS PROGRAM

2023-2024



INSTITUT  
**Lyfe**  
FONDATION

formerly

FONDATION  
G&G PÉLISSON POUR  
INSTITUT PAUL BOCUSE



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## SCHOLARSHIP & BURSARY PROGRAM

Institut Lyfe (formerly Institut Paul Bocuse) aims to make its courses accessible to as many students as possible. The introduction of a scholarship and bursary program was the initiative of the Fondation Institut Lyfe (formerly Fondation G&G Pélisson for Institut Paul Bocuse). In 2022, a fairer, more transparent scholarship program was introduced, with a target of 20% of students receiving scholarships by 2026.

**The scholarship and bursary program is reserved for students enrolled on Institut Lyfe's Bachelor programs.**

It functions separately to support provided by public authorities (the CROUS in France, scholarships or bursaries awarded by the government of the student's country of origin, etc...).

This program has been set up thanks to the support of corporate and individual donors who wish to enable deserving and enthusiastic students to live their dream.





# OUR SCHOLARSHIPS AND BURSARIES

Details of the conditions for the award of scholarships and bursaries are provided on page 3.

## Reserved for students admitted to year 1



### Academic excellence scholarship

Scholarship for deserving students under the age of 26 who can demonstrate excellent academic results prior to admission to Institut Lyfe. Awarded to French and overseas students. On average, 3 grants are awarded per program each year.



### Equal Opportunities Bursary

Awarded to students under 26 years of age with limited household income. Awarded to students of French nationality. Except in special cases, all requests are granted. For overseas students, their eligibility criteria should be checked before applying.

## Awarded during the course of studies



### Merit-based Scholarship

Scholarship intended for students who received a scholarship in their first year and wish to renew their application. Awarded to French and overseas students.



### Helping Hand Bursary

Emergency grant to provide one-off assistance to help overcome an unexpected event that occurs during studies. Awarded to French and overseas students.



### Mobility Grants

Grant for students wishing to go abroad for an internship or a semester of studies. Awarded to French and overseas students.

Any student enrolled in one of Institut Lyfe's Bachelor programs can apply for a scholarship or bursary from the Foundation Institut Lyfe.

Our scholarships and bursaries have specific award criteria.

## Scholarships and bursaries reserved for students admitted to year 1

Scholarship Bursary	Award criteria	Amount awarded	Duration
<b>Academic Excellence Scholarship</b>	<p>Awardees must achieve a distinction (16/20 or above) in their baccalaureate or equivalent examinations, (please check the grading equivalence for overseas qualifications).</p> <p>Extra-curricular activities (voluntary work, sport, etc.) are also taken into account.</p>	<p>The amount awarded is determined by the Scholarship &amp; Bursary Award Commission (between €2,500 and €3,000).</p> <p>All other expenses remain the responsibility of the student.</p>	<p>Annual award. Renewable under conditions.</p> <p>On average, 3 grants are awarded per program each year.</p>
<b>Equal Opportunities Bursary</b>	<p>Overseas students are advised to check their eligibility for a CROUS grant on the following website: <a href="http://etudiant.gouv.fr">etudiant.gouv.fr</a></p> <p>Awardees must be a CROUS income-related grant recipient and have achieved at least 12/20 in their baccalaureate or equivalent examinations (please check the grading equivalence for overseas qualifications).</p>	<p>The amount awarded is calculated according to the CROUS level.</p> <p>Foundation Bursary (% of tuition fees)            Level 0 bis: 20%            Level 1: 25%            Level 2: 30%            Level 3: 35%            Level 4: 40%            Level 5: 45%            Level 6: 50%            Level 7: 55%</p> <p>All other expenses remain the responsibility of the student.</p>	<p>Annual award. Renewable under conditions.</p> <p>The amount of the grant will be re-evaluated each year according to the CROUS level.</p>

## Grading equivalence for overseas qualifications

France Grade/20	$\geq$ 18-20	$\geq$ 17-15	$\geq$ 14.99-12	$\geq$ 11.99-10.01	10	$\leq$ 9-8	$\leq$ 7
	A	B	C	D	E	FX	F
	Excellent	Very good	Good	Satisfactory	Sufficient	Fail Resit needed	Fail
	A+ A	A- B+ B	B- C+ C	C-	D	Fail	Fail
	3.75 4.5	3.74 2.75	2.74 1.75	1.74 0.75	0.74	<0.73 Fail	Fail
	90-100	80-89	70-79	65-69	60-64	50-59	<50

### ECTS - Number of credits allocated per semester and per year

EU Countries	60 per year
USA and Canada	15 per semester
China	12-18 per semester depending on schools
South Korea	18 per semester

## Scholarships and bursaries awarded during the course of study

Scholarship Bursary	Award criteria	Amount awarded	Duration
Merit-based Scholarship	<p>Reserved for students who received a scholarship in the first year. Renewal is possible under certain conditions:</p> <ul style="list-style-type: none"> <li>- Academic achievement: average grade of 15/20 and/or top 5 position in the class.</li> <li>- Attendance: no unjustified absences</li> <li>- Involvement in the life of the school</li> <li>- Exemplary behaviour</li> </ul>	Renewal under the same conditions as year T-1. The Commission reserves the right to increase or decrease the amount of the scholarship award.	Annual award. Renewable each year under certain conditions.
Helping Hand Bursary	Awarded to students who have to overcome an unexpected event that occurs during their studies at Institut Paul Bocuse (unemployment, illness, bereavement). An event that could jeopardise the continuation of their course of studies.	Amount varies according to the situation.	Annual award. Non renewable
Mobility Grant	<p>Awarded to students wishing to go abroad for an internship or a semester of studies.</p> <p>The student should first submit an application to the International Mobility Department for consideration.</p>	€1,500 maximum.	Annual award. A student who has previously received a Mobility Grant will not be eligible to reapply the following year.



# WHEN TO APPLY?

Scholarships and bursaries for which applications must be submitted by a specific date:

- Scholarships/bursaries awarded in the first year of the Bachelor's program (Academic Excellence and Equal Opportunities),
- Merit-based bursaries,
- Mobility grants.

Helping Hand bursaries can be applied for at any time of the year.

## Academic Excellence Scholarships - Equal Opportunities Bursaries

In order to apply for a scholarship in the first year of the Bachelor program, an application for admission to Institut Lyfe must first have been made.

**As soon as the admission is confirmed, the registration fees must be paid.**

The Scholarship & Bursary Award Commission will then be able to examine the application and decide whether to accept or reject it on the basis of the information provided.

### Dates for submitting scholarship and bursary applications

The completed application must be sent by e-mail to [corinne.berty@institutpaulbocuse.com](mailto:corinne.berty@institutpaulbocuse.com)

- by the end of June for the start of the academic year in September 24

**Please note: Applicants may submit only one application for a scholarship. The scholarships are not not cumulative.**



Any application received after the deadline, as well as incomplete applications will not be considered by the Commission.

### Dates of the Scholarship & Bursary Award Commission meetings

The Commission meets to make awards, as follows:

- for students enrolled in the September 2024 academic year: no later than mid-July



## **Merit-based Bursaries**

Each year, the Foundation Institut Lyfe will send the student a renewal application form to complete.

## **Mobility Grants**

Applications should be made to the International Mobility Department.  
Your contact: Elena Camilletti - [elena.camilletti@institutpaulbocuse.com](mailto:elena.camilletti@institutpaulbocuse.com)

After consideration of the applications, Erasmus grants or grants from the Regional Authority may be awarded to students.

In the event that students do not receive an Erasmus or Regional Authority grant, the Foundation Institut Lyfe may award further mobility grants.

## **Helping Hand Bursary**

Applications can be made at any time of the year. There is no call for applications.

A form must be submitted at the time of application. The Helping Hand Bursary is non-renewable and will be awarded only once during the student's course of studies.

The Award Commission will give an answer within 15 days of receiving the application.



# EXAMINATION OF APPLICATIONS

All applications for scholarships or bursaries are considered by an Award Commission, whose members include:

- the President of the Foundation Institut Lyfe
- the Managing Director of Institut Lyfe Education Group
- the Academic Director of the Bachelor programmes of Institut Lyfe Education Group
- the Sponsorship-Communications Manager / Scholarship & Bursary Program Manager

Applications are studied on a case-by-case basis according to the specific award criteria for each type of scholarship or bursary.

These criteria consist principally of:

- resource-based criteria (income of the student and/or their household, expenses, etc.)
- family situation (isolation / break-up / distance / family responsibilities, etc.)
- academic achievements, attendance, personal motivation, and community engagement

Some applications may be subject to an interview with the student.



# PAYMENT OF SCHOLARSHIP

At the time of application, the student is informed of the date of the Award Commission which will examine the application.

The Foundation Institut Lyfe will give notification of the result no later than 72 hours after the Commission.

## **Payment of Scholarships & Bursaries**

### **For the Academic Excellence Scholarship - Equal Opportunities Bursary - Helping Hand Bursary**

payment is made directly to Institut Lyfe by bank transfer and is deducted from the awardee's tuition fees.

### **For Mobility Grants**

payment is made to the student's personal bank account, domiciled in France.

## **COMMITMENTS OF FOUNDATION INSTITUT LYFE SCHOLARSHIP & BURSARY RECIPIENTS**

Recipients undertake to participate in a certain number of events and operations to promote the school and its Foundation.

Recipients undertake to observe exemplary academic, professional and personal behaviour. Inappropriate attitude or behaviour, on or off campus, may result in immediate withdrawal of the award.

The Scholarship & Bursary Award Commission reserves the right to request a partial or total reimbursement of the award, in case of non-exemplary behaviour leading to disciplinary sanctions or in the case of a recipient terminating their course of study.



# OTHER TYPES OF FINANCIAL SUPPORT

## **Other financial assistance available from the Foundation Institut Lyfe**

A Student Support Fund has been set up to provide occasional assistance to students experiencing unexpected financial difficulties in their everyday lives (rent, health costs, food).

The assistance is granted after an application has been submitted and an interview has been held with the student.

## **Other international mobility assistance**

Thanks to the European "Erasmus +" programme and to bilateral student exchange agreements with non-European countries, you can spend part of your course of study abroad at one of Institut Lyfe's international partner institutions.

For more information, please contact the International Mobility Department: Elena Camilletti - [elena.camilletti@institutpaulbocuse.com](mailto:elena.camilletti@institutpaulbocuse.com)

## **Support from the French State**

Since 2019, Institut Lyfe students have been eligible for CROUS income-related bursaries. Check if you are eligible on the CROUS website.

To obtain information on the different types of State assistance (CROUS bursaries, personalised housing allowance, etc.), please contact the Campus team at Institut Lyfe: [campus@institutpaulbocuse.com](mailto:campus@institutpaulbocuse.com)



## CONTACT DETAILS

Should you have any questions or encounter any problems when submitting your application, please contact us.

**Corinne BERTY**

Sponsorship and Communication Manager

[corinne.berty@institutpaulbocuse.com](mailto:corinne.berty@institutpaulbocuse.com)







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